

**Annual Governance Statement for the Governing Body of
Goathland Primary School
September 2016**

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Goathland Primary School Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction.**
- 2. Holding the Headteacher to account for the educational performance of the school and its pupils.**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Governance Arrangements

The Governing Body of Goathland Primary School was reconstituted in 2013 and is now made up of:

Two parent governors
One Local Authority governor
Two staff governors (including the Headteacher)
Three co-opted governors

The skill set of the Governing Body is made up from education, business and finance, construction and engineering and care sectors. Each of these are vital in ensuring the Governing Body effectively and proactively maintains high levels of care, transparency and leadership. Training workshops are available for all members of the Governing Body and members regularly attend Governor School Improvement Network meetings offered by the local authority.

The governing body has a programme of meetings throughout the school year and a committee structure focusing on financial areas of governance.

Attendance record of governors

A record is kept by the Clerk to the Governing Body, of governors attendance at meetings, details of attendance can be found on page 2.

Meetings need to be 'quorate' to ensure that decisions can be made.

The work we have done on our committees and in the Governing Body meetings

The progress and attainment of pupils is a major priority of the Governing Body and this is regularly discussed at full Governing Body meetings. Being a 'critical friend' to teaching staff, the Governing Body monitors pupil target reports ensuring all targets are achievable and set in line with individual pupil ability. We believe our role is to ensure teaching staff have the capabilities to ensure effective learning and provide training and development opportunities where required.

The Resources Committee focuses on the financial management of the school and comprises of the Head Teacher, Chair and Vice-chair and two other members of the Governing Body. Financial statements and budgets are regularly examined with abnormalities being challenged and all purchases in excess of £500 are subject to approval of the Resources Committee.

All policies and procedures are discussed, edited in line with local authority guidance, and agreed within the Resources Committee and recommended for approval by the Full Governing Body on a rolling timescale. All policies are available to view on the school website with hard copies available from the School Secretary.

All Governing Body and Resource Committee approved minutes are available to view by appointment with the School Secretary and are available to view on the School website.

Strategic Planning for the future

The Governing Body ensures effective and achievable planning through the School Development Plan (SDP) and Self-Evaluation Summary. These are evolving documents which are updated on a regular basis in line with achievements, new guidelines and Governor skills in order to meet the requirements and high standards necessary for small primary school governance.

How to contact your Governing Body

Information about the school's Governing Body is available on the governor's page of the school website.

The Goathland Primary School Governing Body – Membership

Governor	Category	Term of office expiry date
Helen Beeforth	Co-opted Chair of Governors	01/06/2020
Jason Wood	Co-opted Vice-Chair of Governors	04/02/2018
Clive Hellowell	Headteacher	n/a
Clare Haynes	Staff	30/09/2018
Charles Wordsworth	Co-opted	12/02/2017
Angus Nicholson	Parent	12/12/2017
Kate Bennett	Local Authority	01/08/2018
Vacancy	Parent	

Goathland Primary School Governors' Attendance record for 2015 – 2016 (%)

Governor	FGB (only 5 meetings as not quorate for 1)	Resources Committee
Helen Beeforth	100%	100%
Jason Wood	80%	83.33%
Clive Hellowell	100%	100%
Angus Nicholson	80%	100%
Charles Wordsworth	100%	66.67%
Clare Haynes	80%	n/a
Kate Bennett	60%	n/a